



Students

Open/Closed Campus

Closed Campus (9th and 10th Grade Students)

All 9th and 10th grade students must remain on their respective high school campus for the entire regular academic school day unless they have brought written authorization from their parent/guardian requesting permission from school authorities to leave campus for a specific purpose. A “Permit to Leave” must be obtained from school personnel before a student leaves campus.

Open Campus (11th and 12th Grade Students)

The modified open campus is a way to improve and reward student academic achievement and attendance in the 11th and 12th grades. Criteria for participation in modified open campus for 11th and 12th grade students are based upon academic performance and attendance standards.

Eleventh and 12th grade students may leave campus during the lunch period provided that they have met all of the following criteria:

1. have achieved grade level status
 - 110 credits for Juniors – starting school year 1998-1999
 - 165 credits for Seniors – starting school year 1999-2000;
2. have maintained good citizenship status (no suspensions during the current semester);
3. have maintained positive attendance with no unexcused absences;
4. have parent/guardian permission slips on file authorizing their youngster to leave campus during the lunch period and have obtained a valid off-campus lunch pass.

Eleventh and 12th grade students who do not meet all of the stated criteria may not leave campus during the lunch period.

At any other time, all 11th and 12th grade students must have written authorization from their parent/guardian requesting permission from school authorities to leave campus for a specific reason during the school day. A “Permit to Leave” must be obtained from school personnel before a student leaves campus.



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Implementation of Open/Closed Campus

1. At the beginning of the school year, the superintendent or designee shall notify parents/guardians about the open/closed campus policy as required by law. (Education Code 44808.5)
2. The principal of each high school shall be responsible for the annual preparation, implementation and evaluation of the school's open/closed campus program. The program shall include procedures for identifying 11th and 12th grade students who are authorized to leave campus with a valid off-campus lunch pass.
3. Student handbooks shall fully explain all rules and disciplinary procedures involved in the maintenance of an open/closed campus. The privilege of open campus may be revoked from individual students for disciplinary reasons. The school administration shall publicize the open/closed policies in student bulletins and written school orientation materials.
4. The school administrator shall develop a student identification card system. An identification card shall be distributed to each student free of charge indicating grade placement. Each district high school principal or designee shall be responsible for ensuring that an ID card is displayed by each student. Each student is responsible for the replacement of a lost, stolen, or misplaced ID card.

Due Process Procedures for Violations of Board Policy BP 5112.5:

- a. First offense: Warning and student issued temporary ID. Connect-Ed message home.
- b. Second offense: Warning and student issued temporary ID. Connect-Ed message home.
- c. Third offense: Administrator's discretion: Detention/In School Suspension, Saturday School. Parent notification.
- d. Fourth offense: In School Suspension equivalent to one (1) day. Parent notification.
- e. Fifth or more offense: Suspension, one (1) or more days, based on Student Conduct Code under defiance. Parents come to school for conference.
- f. School for conference.

All students will be given the opportunity to start over at the semester (90 days).



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5. The school administration shall require written parent permission and the completion of a district's request for off-campus lunch pass prior to 11th and 12th grade student being allowed to leave campus during the lunch period. Students must have a valid off-campus lunch pass in their possession and are required to show it to school staff upon request. Students and parent/guardian must be notified that the off-campus lunch pass is for lunch period only.
6. The district, Governing Board members, and district employees shall not be liable for the conduct and safety of students who leave school grounds during the lunch period. (Education Code 44808.5)
7. The principal may revoke the open campus privilege to any or all students at any time for specific reasons. The reasons for revoking the privilege include but are not limited to:
 - Emergencies;
 - Specific misconduct by one or more students;
 - Other reasons based on the welfare of the school.

The principal shall submit a report to the Superintendent or designee indicating the nature and scope of the problem leading to the revocation of the open campus privilege and a procedure for reviewing and resolving the problem.

Replaces AR 5112.5 dated 6/9/98